

Annual TaQWA Program 2021-2022 Lajna Imaillah Australia

وَمَا كَانَ الْمُؤْمِنُونَ لِيَنْفِرُوا كَافَّةً ۚ فَلَوْ لَا نَفَرَ مِنْ كُلِّ فِرْقَةٍ
مِّنْهُمْ طَائِفَةٌ لِّيَتَفَقَّهُوا فِي الدِّينِ وَلِيُنذِرُوا قَوْمَهُمْ إِذَا رَجَعُوا
إِلَيْهِمْ لَعَلَّهُمْ يَحْذَرُونَ ﴿١٢٢﴾

It is not possible for the believers to go forth all together.
Why, then, does not a party from every section of them go
forth that they may become well versed in religion, and that
they may warn their people when they return to them, so that
they may guard against evil?

- *The Holy Quran, Chapter 9, Verse 122*



Contents

Title	Page
Letter	02
Duties & Guidelines Muawin Sadr Taleem ul Quran & Waqf e Arzi Taleem ul Quran	03
Waqf e Arzi	04
Annual Program 2021 – 2022	06
Monthly Planner 2021 – 2022	08
Scheduled Events 2021 – 2022	13
General Guidelines about holding events	14
Centenary Programs	15
Classes	17
Departmental Report Forms	21



بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

In the name of Allah, The Gracious, The Merciful

Dear Majlis Presidents and Muawin Sadr Taleem ul Quran and Waqf e Arzi
Assalam o Alaikum Wa Rahmatullah,

Alhamdulillah, by the Grace of Allah the Almighty, the department of Taleem ul Quran and Waqf e Arzi Lajna Ima'illah Australia, with the purpose to increase the Teaching (Nazra, Tajweed, Translation and Tafseer) of The Holy Quran and Religious knowledge, as well as to actively encourage members to participate in Jamaat activities through the blessed scheme of Waqfe Arzi initiated by Hazrat Khalifa tul Massih the III, has now successfully completed its second year.

This year our main task is to produce Quran Nazra and translation teachers who can serve at a National and Majlis Level. To achieve this, we already have started two types of central classes (Tarteel and Translation). We encourage you to please make sure that the maximum amount of participants from your Majlis attend these classes as it is an interactive of learning and teaching.

We will continue last year's activities and take them to the next level i.e. Tarteel ul Quran classes, Translation and Hifz centennial program, holding Ashra in every quarter, Quran Camps and Quran Conferences, monthly planner with different tasks to encourage members to learn Holy Quran, Waqfe arzi task for each majlis according to their Tajneed, translation classes in Urdu and English in weekdays and weekend translation classes.

We launched a special project for the centennial celebration of Lajna Ima'illah in 2022. To express our gratitude to Allah, Lajna Imaillah Australia will present names of Lajna members to Hazoor e Anwar ATBA that have learned the holy Quran fully with word to word translation and have memorized the last part of the Holy Quran.

Note: Due to Centennial Translation Project Stage Competition for translation of The Holy Quran has been postponed for three years (till 2022)

نوٹ: صد سالہ جشن تشکر لجنہ اماء اللہ ترجمۃ القرآن پروگرام کی وجہ سے ترجمۃ القرآن اسٹیج پروگرام تین سال (2022) تک کے لئے ملتوی کیا گیا ہے۔

Jazkumallah Ahsanul Jaza.

Wassalam

Ahmadi Ijaz

Muawin Sadr Taleem ul Quran & Waqf e Arzi

Lajna Imaillah Australia

Duties & Guidelines of Muawin Sadr Taleem ul Quran & Waqf e Arzi

The duties of Muawin Sadr Taleem ul Quran are as follows:

1. Collect the following information

- a.** The number of Lajna that cannot read the Holy Quran Nazira (simple Arabic text)
- b.** The number of Lajna that have learned word to word translation of the Holy Quran (Complete, Partly)

- 2. It is also their duty to encourage all Lajna to learn correct pronunciation and split word translation of the Holy Quran.**
- 3. Muawin Sadr is responsible for arranging classes or teachers to teach the reading and translation of the Holy Quran (with the help of those who have this knowledge already)**
- 4. Muawin Sadr Taleem ul Quran & Waqf E Arzi will collect names of all teachers within the Majlis who are able to teach the Holy Quran to Lajna, Nasirat and Atfal (Under the age of 10).**
- 5. Muawin Sadr TaQWA will need to take and keep a record of all members who are taking tarteel and translation classes and update it every year.**

Waqf e Arzi

On 18th March 1966, Hadhrat Khalifatul Masih III (ra), in the Friday Sermon, also instituted the scheme of Waqfe Arzi in the light of increasing responsibilities of 'Islah-o-Irshad'. He also instituted the additional 'Nazarat Islah-o-Irshad' for the teaching of the Holy Quran and 'Waqfe Arzi'. Huzur (rh) established the office of this new 'Nazarat' in the compound of the Private Secretary's offices, and appointed Maulana Abul Ata Sahibrh as 'Naib Nazir'.

The Purpose of 'Waqf-e-Arzi' is to teach the Holy Quran. Hadrat Khalifatul Masih III rh said:

"The main purpose of the 'waqf-e-arzi' drive is that members voluntarily and at their own expense go to outlying Jama'ats and conduct classes to teach the Holy Quran so that those members, in turn, become examples for the world."

(Friday Sermon 28th March 1969; Printed in Al-Fazl, 14th May 1969)

The Need for Waqf-e-Arzi: Hadrat Khalifatul Masih III said:

"There is a great need for temporary dedication (Waqfe Arzi). A part of the jama'at has forgotten that the members are 'Murabbis' (spiritual teachers) themselves and the number of 'Murabbis' even with the slight increase that we have is not sufficient. The jama'at thinks that reformation and guidance is the sole responsibility of 'Murabbis', whereas every Ahmadi should attend to this task, and that is why I have drawn the attention of the jama'at to the scheme of 'Waqf-e-Arzi' which provides both spiritual and physical benefits."

(Report of Majlis Mushawarat 1966)

Waqf-e-Arzi is a means of Self-Reformation Hazrat Khalifatul Masih III said:

"The second benefit of the Scheme of 'waqf-e-arzi' is that the people proceeding on this Scheme are enabled to examine their weaknesses before they leave and thus are provided with an opportunity to pray for the removal of those weaknesses. They are thus prepared for 'waqf-e-arzi' by gaining more knowledge of the faith through reading religious literature that they intend to take with them. They are motivated to become examples for the people they are getting ready to visit. The groups of 'waqf-e-arzi' have benefited greatly from the blessings of prayer."

(Friday Sermon Al Fazl 12th February 1977)

Waqf e Arzi Scheme

It is also a duty of Muawin Talim ul Quran and waqf e Arzi to encourage all Lajna members to participate in Waqf-e Arzi scheme. **From last year Department of TaQWA had set a target of waqfe arzi for each majlis according to their tajneed**, so this is a duty of Muawin aleem ul Quran that she should make an effort to complete their target.

Main Tasks for Waqifat

- Spiritual Self reformation.
- Increasing Holy Quran Knowledge (learning and teaching).
- One Waqifa should motivate and get 3-5 names for waqf e arzi and send these names with her report.
- Contact interested members and ask them to do Waqf E Arzi for a few days. **Create an emphasis on receiving names in the Ashra specialy-----** even if they want to do waqf after 2 months.

REQUIREMENTS FOR WAQFE ARZI

- You are required to fill the form of application for waqf e Arzi
- Receive an approval on application forms from the Majlis Sadr.
- Keep a record of the approved forms.
- After completing your waqfe arzi you have to fill Waqfe Arzi Report form provided by National department.
- Send a copy of the approved forms and Report form of each member to headquarter.
- Stay connected with the Waqifat and follow up the allocated tasks.
- Members who are teaching in Masroor Academy should fill in their application and report form every month.

NOTE: Without waqfe arzi form any report of waqfe arzi will not be considered by department

Term	Event	Description	Details
<u>1st Term</u> <u>Oct - Dec 2021</u>	<u>Refresher Course</u> <u>In 1st week of November</u>	Held Interstate via SKYPE	Discussion on report forms, and annual program
	<u>National Translation Exam</u>	In OCTOBER Date will decide later	Overall Australia
	<u>Ashra Taleem Ul Quran & Waqf E Arzi</u>	10 Days	1-10th of December 2021 Program will send by National Department
	<u>National translation classes</u> <u>Regular Quran classes via skype, one one and by home visit</u>	4 days/week(Urdu) 2 days/week(English) Majlis Level	Organized by the National Department continue Arrange Tarteel classes and Translation classes

Term	Event	Description	Details
<u>2nd Term</u> <u>Jan - March 2022</u>	<u>Online refresher course for the Holy Quran teachers</u>	1 day	January: Date will be decided later
	<u>National Quran online seminar all regions will be participating</u>	1 day	March: Date will be decided later, the program will be organised by National Department
	<u>National translation classes</u> <u>Regular Quran classes via skype, one on one and by home visit</u>	4 days/week(Urdu) 2 days/week(English) Majlis Level	Organized by the National Department continue Arrange Tarteel classes and Translation classes

Term	Event	Description	Details
3rd Term <u>April - June 2022</u>	<u>Ashra Taleem Ul Quran & Waqf E Arzi</u>	10 Days	2nd Ashra of Ramadhan program will send by the National Department
	<u>National Tarteel And Translation Classes</u>	4 days/week	Organize by the National Department will continue
	<u>National Teachers Training Class</u>	4 days/week	June: Organized by the National Department
	<u>Regular Quran classes via skype, one on one and by home visit</u>	Majlis Level	Arrange Tarteel classes and Translation classes
	<u>National Translation Exam</u>	In June	All over Australia

Term	Event	Description	Details
4th Term <u>July - Sept 2022</u>	<u>National Tarteel And Translation Classes</u>	4 days/week	<u>Organize by the National Department will continue</u>
	<u>FINAL ASSESSMENT OF HIFZ PROJECT</u>		Lajna Centennial Program Final assessment listing etc
	<u>Regular Quran classes via skype, one on one and by home visit</u>	Majlis Level	Arrange Tarteel classes and Translation classes

Monthly Program 2021 - 2022

Note: These activities are for each and every member

Kindly read the following instructions for this year.

Our aims for this year are:

- **To read chapter 29 and chapter 30 with translation. (No need to memorize Arabic text or translation)**
- **To memorize 11 Quranic prayers,**
- **And to learn basic information about Quran e Kareem. For this, questions from the book "Tahsinul Quran" have been selected and for each month all members must memorize assigned questions and discuss them with at least one other lajna member either in family or outside of family. The purpose of this task is to build connections and spread Quranic knowledge within Jamaat.**

Monthly Program 2021 - 2022

October	<p>1. Memorize the following dua:</p> <p style="text-align: center;">وساوس شیطانی سے بچنے کی دعا:</p> <p>رَبِّ اَعُوْذُ بِكَ مِنْ هَمَزَاتِ الشَّيَاطِيْنِ وَاَعُوْذُ بِكَ رَبَّ اَنْ يَّخْضَرُوْنَ (المومنون: 98,99)</p> <p>ترجمہ: اے میرے رب! میں سرکش لوگوں کے شر سے تیری پناہ مانگتا ہوں اور اے میرے رب! میں پناہ مانگتا ہوں (اس بات سے) کہ وہ میرے سامنے آئیں۔</p> <p>2. Memorize the following question:</p> <p>Q) The biggest chapter of the Quran is?</p> <p>A) Surah Al-Baqarah (287 verses)</p> <p>3. Read Rukus 1-4 of Juz 30 with translation.</p>
November	<p>1. Memorize the following dua:</p> <p style="text-align: center;">عذاب الہی سے بچنے کی دعا:</p> <p>رَبَّنَا مَا خَلَقْتَ هَذَا بَاطِلًا ۚ سُبْحٰنَكَ فَقِنَا عَذَابَ النَّارِ (آل عمران: 192)</p> <p>اے ہمارے رب! تو نے اس (عالم) کو بے فائدہ پیدا نہیں کیا۔ تو پاک ہے، پس تو ہمیں آگ کے عذاب سے بچا (اور ہماری زندگی کو بے مقصد بننے سے بچا لے)۔</p> <p>2. Memorize the following question:</p> <p>Q) The smallest chapter of the Quran is?</p> <p>A) Surah Al-Kausar</p> <p>3. Read Rukus 5-7 of Juz 30 with translation.</p>
December	<p>1. Memorize the following dua:</p> <p style="text-align: center;">انجام خیر کی دعا:</p> <p>رَبَّنَا اَفْرِغْ عَلَيْنَا صَبْرًا وَتَوَفَّنَا مُسْلِمِيْنَ (الاعراف: 127)</p> <p>ترجمہ: اے ہمارے رب! ہم پر صبر اُنڈیل اور ہمیں مسلمان ہونے کی حالت میں وفات دے۔</p> <p>2. Memorize the following question:</p> <p>Q) Total number of prostrations of Tilawat?</p> <p>A) 15</p> <p>Q) Total sections (Ruku) in Quran?</p> <p>A) 558</p> <p>3. Read Rukus 8-13 of Juz 30 with translation.</p>

Monthly Program 2021 - 2022

January	<p>1. Memorize the following dua:</p> <p style="text-align: right;">خدا تعالیٰ کو اپنا کفیل بنانے کی دعا: أَنْتَ وَلِيُّنَا فَاعْفِرْ لَنَا وَرَحِّمْنَا وَأَنْتَ خَيْرُ الْغَفِرِينَ (الاعراف:156) ترجمہ: تو ہی ہمارا ولی ہے، پس ہمیں بخش دے اور ہم پر رحم فرما اور تو بخشنے والوں میں سب سے بہتر ہے۔</p> <p>2. Memorize the following question: Q) Total number of verses in Quran (including Bismillah) A) 6348 Q) Biggest verse in Quran? A) Al-Baqarah:283</p> <p>3. Read Rukus 14-17 of Juz 30 with translation.</p>
February	<p>1. Memorize the following dua:</p> <p style="text-align: right;">حصولِ رحمت کی دعا: لَئِنْ لَمْ يَرْحَمْنَا رَبُّنَا وَيَغْفِرْ لَنَا لَنَكُونَنَّ مِنَ الْخَسِرِينَ (الاعراف:150) ترجمہ: اگر ہمارے رب نے ہم پر رحم نہ کیا اور ہمیں بخش نہ دیا تو ضرور ہم نقصان اٹھانے والوں میں سے ہو جائیں گے۔</p> <p>2. Memorize the following question: Q) Total number of reading stages of tilawat? A) 7 Q) Smallest verse of Quran? A) Al-Rahman: 2, Ad-Duha: 2</p> <p>3. Read Rukus 18-29 of Juz 30 with translation.</p>
March	<p>1. Memorize the following dua:</p> <p style="text-align: right;">شفا یابی کیلئے دعا: أَنْتَ مَسْنَى الضُّرِّ وَأَنْتَ أَرْحَمُ الرَّحِمِينَ (الانبیاء:184) ترجمہ: (اے میرے رب! میری یہ حالت ہے کہ) مجھے تکلیف نے آپکڑا ہے اور (اے خدا) تو سب رحم کرنے والوں سے زیادہ رحم کرنے والا ہے۔</p> <p>2. Memorize the following question: Q) Total number of chapters revealed in Makkah? A) 86</p> <p>3. Read Rukus 30-39 of Juz 30 with translation.</p>

Monthly Program 2021 - 2022

April	<p>1. Memorize the following dua:</p> <p style="text-align: right;">قہر الہی سے بچنے کی دعا: رَبَّنَا اصْرِفْ عَنَّا عَذَابَ جَهَنَّمَ صَلِّ عَلَىٰ إِنَّ عَذَابَهَا كَانَ غَرَامًا (الفرقان: 66) ترجمہ: اے ہمارے رب! ہم سے جہنم کا عذاب ٹال دے، یقیناً اُس کا عذاب چمٹ جانے والا ہے۔</p> <p>2. Memorize the following question: Q) Total number of chapters revealed in Madinah? A) 88 Q) Total number of words? A) 78000</p> <p>3. Read Rukus 1-4 of Juz 29 with translation.</p>
May	<p>1. Memorize the following dua:</p> <p style="text-align: right;">ظالموں کا انجام دیکھ کر ڈرنے کی دعا: رَبَّنَا لَا تَجْعَلْنَا مَعَ الْقَوْمِ الظَّالِمِينَ (الاعراف: 48) ترجمہ: اے ہمارے رب! ہمیں ظالم قوم میں سے نہ بنانا۔</p> <p>2. Memorize the following question: Q) The Surah that contains two prostrations of Tilawat? A) Surah Al-Hajj</p> <p>3. Read Rukus 5-8 of Juz 29 with translation.</p>
June	<p>1. Memorize the following dua:</p> <p style="text-align: right;">شرح صدر اور زبان میں تاثیر کی دعا: رَبِّ اشْرَحْ لِي صَدْرِي - وَيَسِّرْ لِي أَمْرِي - وَاحْلُلْ عُقْدَةً مِّنْ لِّسَانِي - يَفْقَهُو قَوْلِي - (طہ: 26، 27) ترجمہ: اے میرے رب! میرا سینہ کھول دے۔ اور میرا معاملہ میرے لیے آسان کر دے۔ اور میری زبان کی گرہ کھول دے تاکہ وہ (لوگ) میری بات (کو) سمجھیں۔</p> <p>2. Memorize the following question: Q) Best time for recitation of the Holy Quran? A) During Fajr</p> <p>3. Read Rukus 9-14 of Juz 29 with translation.</p>

Monthly Program 2021 - 2022

July	<p>1. Memorize the following dua:</p> <p style="text-align: right;">روحانی ترقیات کے لیے دعا:</p> <p style="text-align: center;">رَبَّنَا آتِنَا نُورَنَا وَاعْفِرْ لَنَا ۚ إِنَّكَ عَلَى كُلِّ شَيْءٍ قَدِيرٌ (التحریم: 9)</p> <p>ترجمہ: اے ہمارے رب! ہمارے لیے ہمارے نور کو مکمل کر دے اور ہمیں بخش دے۔ یقیناً تو ہر چیز پر جسے تو چاہے دائمی قدرت رکھتا ہے۔</p> <p>2. Memorize the following question:</p> <p>Q) How many times are Prophets mentioned by name?</p> <p>A) 28 times</p> <p>3. Read Rukus 15-17 of Juz 29 with translation.</p>
August	<p>1. Memorize the following dua:</p> <p style="text-align: right;">کینڈ دور ہونے کی مومنانہ دعا:</p> <p style="text-align: center;">رَبَّنَا اغْفِرْ لَنَا وَلِإِخْوَانِنَا الَّذِينَ سَبَقُونَا بِالْإِيمَانِ وَلَا تَجْعَلْ فِي قُلُوبِنَا غِلًّا لِلَّذِينَ آمَنُوا رَبَّنَا إِنَّكَ رَءُوفٌ رَحِيمٌ (الحشر: 11)</p> <p>اے ہمارے رب! ہمیں بخش دے اور ہمارے اُن بھائیوں کو بھی جو ایمان میں ہم سے سبقت لے گئے ہیں اور ہمارے دلوں میں مومنوں کا کینڈا پیدا ہونے دے، اے ہمارے رب! تو بہت مہربان اور بے انتہا رحم کرنے والا ہے۔</p> <p>2. Memorize the following question:</p> <p>Q) The very first word that was revealed by Allah?</p> <p>A)</p> <p>Q) Name of the first chapter?</p> <p>A) Surah Al-Fatihah</p> <p>3. Read Rukus 18-20 of Juz 29 with translation.</p>
September	<p>1. Memorize the following dua:</p> <p style="text-align: right;">کینڈ دور ہونے کی مومنانہ دعا:</p> <p style="text-align: center;">رَبَّنَا اغْفِرْ لَنَا وَلِإِخْوَانِنَا الَّذِينَ سَبَقُونَا بِالْإِيمَانِ وَلَا تَجْعَلْ فِي قُلُوبِنَا غِلًّا لِلَّذِينَ آمَنُوا رَبَّنَا إِنَّكَ رَءُوفٌ رَحِيمٌ (الحشر: 11)</p> <p>ترجمہ: اے ہمارے رب! ہمیں بخش دے اور ہمارے اُن بھائیوں کو بھی جو ایمان میں ہم سے سبقت لے گئے ہیں اور ہمارے دلوں میں مومنوں کا کینڈا پیدا ہونے دے اور اے ہمارے رب! تو بہت مہربان اور بے انتہا رحم کرنے والا ہے۔</p> <p>2. Memorize the following question:</p> <p>Q) Name the last chapter of the Quran?</p> <p>A) Surah Al-Nas</p> <p>3. Read Rukus 21 - 22 of Juz 29 with translation.</p>

Scheduled Events 2021 - 2022

ASHRA (10 DAYS) Taleem ul Quran & Waqf e Arzi

Program will be sent by national department before Ashra in Every Quarter inshallah.

WAQF E ARZI DURING ASHRA: Contact interested members and ask them to do Waqf E Arzi for a few days during Ashra Taleem ul Quran and Waqfe Arzi.

NATIONAL QURAN SEMINAR

Program will be provided by national department later. Each region will be assigned their topics and different task. This seminar will be organized by national department.

GENERAL GUIDELINES ABOUT HOLDING EVENTS

NAME:

- A. Designated name of the department is "Taleem ul Quran and Waqf e Arzi" (TaQWA)
- B. Designated name of responsible person for this department is "Muawin Sadr Taleem ul Quran and Waqf e Arzi".

REPORT RECEIVING DATE: 10th of every month.

REPORT SHOULD BE SIGNED BY: Majlis President and Muawin Sadr

GENERAL GUIDELINES ABOUT HOLDING EVENTS

NAME:

A. Designated name of the department is "Taleem ul Quran and Waqf e Arzi" (TaQWA)

B. Designated name of responsible person for this department is "Muawin Sadr Taleem ul Quran and Waqf e Arzi".

REPORT RECEIVING DATE: 10th of every month.

REPORT SHOULD BE SIGNED BY: Majlis President and Muawin Sadr

GUIDELINES

Ashra Program

- Prepare a plan to do activities during the recommended 10 days according the provided detailed program of Ashra ,
- Utilize and mobile Waqifat e Arzi, especially in the ASHRA
- Hold a dars during ashra ON MAJLIS OR HALQA LEVEL
- Focus on family classes to achieve more benefits.
- Provide a detailed report of Ashra activities according to the program

Teachers Training Class

- To train /produce Quran teachers at least 10 % of your Majlis Tajneed.
- Encourage members to come forward and become a Quran teacher. Make arrangements to register them with central teacher training class. This class will be continued throughout the year, inshallah.

Regular Quran Classes: Focus on regular classes

**Please make a regular practice to hold 3 kinds of Quran classes*

**Try to arrange as many as you can.*

- VIA SKYPE: Create a group of learners who want to learn via this facility, appoint a teacher and supervise these classes. Only audio, don't allow video calls (MUST)
- ONE TO ONE: Arrange classes at mosque, Centres or in Halqas where teachers can teach face to face. Mothers who thought their children at home are included in one to one classes.
- HOME VISIT: (by Waqfiat e A'Arzi) Allocate tasks to waqifat e Arzi to teach yasar nal Quran Quran Nazirah or translation

CENTENARY CELEBRATION OF LAJNA IMA'ILLAH **1922- 2022**

TALEEM UL QURAN CENTENNIAL PROJECT

By the grace of Allah the Almighty, Lajna Ima'illah will celebrate 100 year anniversary in 2022. On this auspicious occasion Lajna Ima'illah Australia has planned to present a gift in respect of Hadhrat Khalifatul Masih the V ATBA. We are planning to present at least 100 names of those Lajna who will complete 100% split word translation of the Holy Quran and 50 names of those Lajna who will be able to memorize the last part of the Holy Quran Insha'allah. We are aspiring to achieve this task within the next 4 years (by August 2022) Inshallah. The TaQWA department has divided the task on a yearly basis. We are expecting that at least 6-7% of Tajneed of a Majlis (1 out of 15 Lajna) should take part in this Translation Project and at least 4-5 % of Tajneed of a Majlis (1 out of 20 Lajna) should take part in Hifz Project.

TRANSLATION PROJECT

Stage	Year	Parts	Status
1st Year	2018 - 2019	1 - 8	Completed
2nd Year	2019 - 2020	9 - 16	Completed
3rd Year	2020 - 2021	17 - 24	<u>Part 17 - 20:</u> Completed <u>Part 21 - 24:</u> Exam will be held
4th Year	2021 - 2022	25 - 30	

Note:

- Classes has commenced since 2018 Alhamdollilah at national level and will be continued this year, inshallah.
- Bi-annual Assessment will be done in July and December inshallah by National department
- Bi-annual assessment report will be submitted to head-headquarter with monthly report of respective month.

CENTENARY CELEBRATION OF LAJNA IMA'ILLAH
1922- 2022

HIFZ PROJECT

30th Part of the Holy Quran (Para: Ama)

Year	Part of Holy Quran	Name of Surahs
2018 - 2019	4th Quarter of 30th Part of the Holy Quran	Surah Al Bayyinah to Surah Al-Nas
2019 - 2020	3rd Quarter of 30th Part of the Holy Quran	Surah Al-Fajar to Surah Al Qadr
2020 - 2021	2nd Quarter of 30th Part of the Holy Quran	Surah Al-Tatfif to surah Al-Ghashiyah
2021 - 2022	1st Quarter of 30th Part of the Holy Quran	Surah Al Naba to Surah Al Takwir

Note:

- Hifz Classes has arranged on Majlis level.
- Assessment will be done quarterly i.e. in December, March, June and in August by Majlis
- Bi Annual assessment report will be submitted to headquarter with monthly report of respective month.

CLASSES

Taleem ul Quran

Reading and Comprehension of the Holy Quran is incumbent upon all followers as they are to lead their lives in complete conformity with its teachings. The real purpose of the recitation, memorization, learning translation and tafseer of the Holy Quran is to gain knowledge and make a pious change in one's self.

As Allah says in the Holy Quran,

فَلَوْ لَا نَفَرَ مِنْ كُلِّ فِرْقَةٍ مِّنْهُمْ طَائِفَةٌ لِّيَتَفَقَّهُوا فِي الدِّينِ

"Why, then, does not a party from every section of them go forth that they may become well versed in religion" (Chapter 9, Verse 122)

The Holy Quran is the guidance for all mankind for all times. The Holy Prophet PBUH has been quoted to have stated in a hadith:

خَيْرُكُمْ مَنْ تَعَلَّمَ الْقُرْآنَ وَعَلَّمَهُ

"The most superior among you (Muslims) are those who learn the Quran and teach it" (Bukhari)

The Promised Messiah (as) said:

You should remember that the Holy Quran has two parts, rather three parts. One part is such that even the common man who is illiterate can understand. The second part can be understood by the people who are moderately--literate; they are not altogether illiterate but at the same time they cannot be said to have any educational talents. The third part is the share of the highly knowledgeable people; that is, those who are called philosophers. It is a specialty of the Holy Quran and it imparts its teachings to all the three types of people. One and the same thing educates (produces workable teaching) the illiterate, the man of the moderate knowledge and understanding and to the highly talented philosopher. Indeed, this place of pride belongs to the Holy Quran and to no other book that every type of people is blessed through it according to his personal capacity.

(Malfoozat Vol. I, p. 21)

CLASSES

Tajweed and Translation

Alhamdollilah summa Alhamdollilah by the grace of Allah Almighty, with the prayers of our beloved Hazoor Hazrat Khalifa tul Massih the V atba and with the support and guidance of our respected Abida Chauhdry Sahiba National President of Lajna Auxiliary Australia, Department of TaQWA Australia has started different Quran classes.

- **Teacher's training class** for correct pronunciation of the Holy Quran (held once in a year) has started since 2018, in 2018-2019 under this class 50 member were trained as the Holy Quran teacher and are teaching in their majalis Alhamdollilah.
- **Translation classes of the Holy Quran in Urdu** (4 days in a week). These classes have commenced in 2018 under lajna centenary project.
- **Weekend special class** has started since 2019 for those members who have fear of exam but want to learn translation and tafseer Alhamdolliah.
- **English translation classes** (2 days in a week) has commenced since March 2020.

Following are details of all Quran Classes:

***All classes are named after the pious women of Islam and Ahmadiyyat.**

Tajweed Teacher's		
S.NO.	Teacher's Name	Class Name
1	Amna Wadood Sahiba	Umme Hani
2	Asifa Usman Sahiba	Aminah
3	Javeria Hameed Sahiba	Umme Ayman
4	Naila Tariq Sahiba	Umme Kulthum
5	Qurat ul Ain Nadeem Sahiba	Javaria
6	Riffat Sultana Sahiba	Khansa
7	Tabana Tahir Sahiba	Tahira
8	Ahmadi Ijaz Sahiba	Umme Ammarah
9	Hiba tul Shafi Zahid Sahiba	
10	Wardah Waqas Sahiba	
11	Nudrat Ashfaq Sahiba	

CLASSES

Following are details of all Quran Classes:

***All classes are named after the pious women of Islam and Ahmadiyyat.**

Translation Class of the Holy Quran (Urdu)		
S.NO.	Teacher's Name	Class Name
1	Abida Chauhdry sahiba	
2	Waseema Uppal Sahiba	Fatima
3	Alia Nayab Sahiba	Hajra
	Farukh Fateh Sahiba	Maryam
4	Asma Waqas Sahiba	Nusrat Jehan
5	Shehla Javed Sahiba	Mubarika
6	Aisha Nuzhat Sahiba	Umme Habiba
7	Misbah Khan Sahiba	Aisha
8	Nasima Nabeel Sahiba	Khadija
9	Syeda Mansoorah Sahiba	Hafsa
10	Saima Fazeel Sahiba	Zainab
11	Qurat-ul-Ann Nadeem Sahiba	
12	Sumrah Mubasher Sahiba	
	Aneela Wahla Sahiba	

Translation Class of the Holy Quran English		
S.NO.	Teacher's Name	Class Name
1	Farah Khan Sahiba	Maria Qubtia
2	Najm ul Sehar Chaudhry Sahiba	Sauda
3	Munazeh Ihtesham Sahiba	

Departmental Forms

TALEEM UL QURAN AND WAQF E ARZI MONTHLY REPORT FORM LAJNA IMMAILLAH AUSTRALIA 2021-2022

Majlis & Region:

Month/Year:

Total Tajneed:

Lajna under the Report:

Holy Quran Learning and Teaching

Yearly Report (to be filled at the beginning and at the end of the year)

How many members know Holy Quran Nazra?		
How many members know Holy Quran translation?	Completely	
	Partly	
Number of mosyan in the Majlis		
Number of Nazra teachers in the Majlis		
Number of translation teachers in the Majlis		
How many mosyan are teaching Holy Quran in the Majlis		

Monthly Report

How many members are learning Holy Quran Nazra?	
How many members are learning Holy Quran translation?	
How many teachers are teaching Nazra?	
How many teachers are teaching translation?	

Departmental Forms

Quarterly Report (for December/March/June/August)

How many members learnt The Holy Quran Nazra?	
How many members learnt The Holy Quran translation?	

Monthly TaQWA task: (according to monthly planner)

Did you give at least 3 reminders to all your members? (Yes/No):

If **no**, provide a valid reason:

Attendance in monthly tasks

Tasks	Total NO. of Members Participated
Dars	
No of dars held:	
Translation of selected part 29 and 30	
Quranic prayer	

Departmental Forms**Quran classes**

Class	Numbers	Attendance
Via Skype		
One-on-one		
Home visit (by Waqf-e-Arzi)		

Event Reports

Event: Ashra (Quran camp/ teacher training)			
	Yes	No	Please Provide Details
Ashra Tartleel-ul-Quran			
Teacher training class			

Report Waqf – e – Arzi

How many members did Waqf-e-Arzi this month?	Lajna Level 2	Lajna Level 1	Please attach a separate report (mandatory)
What kind of services did they perform?	Please attach a separate report (mandatory)		
Suggested areas or topics (need to focus in future by the department)			

Majlis President**Date Signed****Majlis Muawna Taleem – ul – Quran and Waqf e arzi**

Departmental Forms

DEPARTMENT OF TALEEM UL QURAN AND WAQFE ARZI LAJNA IMAILLAH AUSTRALIA

Waqfe Arzi Report Form Lajna Imaillah Australia 2021-2022

Name of Waqif e Arzi:

Majlis:

Duration of Waqf: (dd/mm/yyyy) (dd/mm/yyyy)

Service	Lajna	Nasirat	Atfal	Under 7 Kids
Yasarnal Quran				
Holy Quran Simple				
Correction of Pronunciation				
Holy Quran Translation				
Namaz Simple/Translation				
Prayers				
Hifz-e-Quran				

Note: Please fill the above table with numbers only. Any name of prayers and/or Hifz-e- Quran chapters should be listed below.

Prayers

Hifz-e-Quran chapters

Signature Waqifa e Arzi

Departmental Forms

ASSESSMENT CRITERIA TALEEM UL QURAN & WAQF E ARZI

Total Marks: 250

Majlis:

Total NO. of Members:

Areas under Assessment	Points	/250
Did Muawin Sadr TaQWA Read Annual Programm		/10
No. of members who know Holy Quran Nazirah		/15*
No. of Amila members who know Holy Quran with complete translation		/10*
No. of members who know Holy Quran with complete translation		/15
No. of members who know Holy Quran translation partly (at least 5 parts)		/15
No. of Nazra Quran teachers trained this year		/20
No. of members who learnt Quran Nazirah this year(if anyone didn't already know)		/20
No. of members who learnt the translation of at least 2 parts of Holy Quran this year		/20
No. of Waqf e Arzi in the year		/10*
No. of Quran classes held		/20
No. of members who attended National Tarteel class		/10*
No. of members who attended National Translation class		/10*
How many Dars ul Quran held in the year		/10
How many Ashra held in the year		/15
Report received on time		/10
Detail provided in reports		/10

****These columns will be assessed via Tajneed***

Annual TaQWA Program 2021-2022 Lajna Imaillah Australia

وَمَا كَانَ الْمُؤْمِنُونَ لِيَنفِرُوا كَآفَّةً ۖ فَلَوْ لَا نَفَرَ مِنْ كُلِّ فِرْقَةٍ
مِّنْهُمْ طَائِفَةٌ لِّيَتَفَقَّهُوا فِي الدِّينِ وَ لِيُنذِرُوا قَوْمَهُمْ إِذَا رَجَعُوا
إِلَيْهِمْ لَعَلَّهُمْ يَحْذَرُونَ ﴿١٢٢﴾

It is not possible for the believers to go forth all together.
Why, then, does not a party from every section of them go
forth that they may become well versed in religion, and that
they may warn their people when they return to them, so that
they may guard against evil?

- *The Holy Quran, Chapter 9, Verse 122*

